



Office of the City Manager

CCONSENT CALENDAR

April 26, 2022

To: Honorable Mayor and Members of the City Council

From: Dee Williams-Ridley, City Manager

Submitted by: Lisa Warhuus, Director, Health, Housing, and Community Services

Subject: Contract No. 110062 Amendment: Pacific Site Management

RECOMMENDATION

Adopt a Resolution authorizing the City Manager or her designee to execute an amendment to Contract No. 110062 with Pacific Site Management, increasing the total contract amount by \$76,648 for a total contract amount not to exceed \$432,470, and extending the term to June 30, 2023 for landscaping services at Public Health Division, Aging Services Division, and Mental Health Division facilities.

FISCAL IMPACTS OF RECOMMENDATION

The original amended contract is currently in the amount of \$355,822 NTE and the amendment will increase the limit by \$76,648 for a total not to exceed of \$432,470 and extend the term end date to June 30, 2023. The additional \$76,648 will be funded by:

Program	Amount	ERMA GL Account
Public Health Division - Healthy Berkeley (SSB) Program	\$23,000	011-51-506-559-2051-000-451-612990 (FY22)
Aging Services Division - South Berkeley Service Center	\$6,213	011-51-505-544-0000-000-444-612990(FY23)
Aging Services Division - North Berkeley Service Center	\$4,480	011-51-505-541-0000-000-444-612990 (FY22)
	\$13,440	011-51-505-541-0000-000-444-612990 (FY23)
Aging Services Division – West Berkeley Service Center	3,384	011-51-505-547-0000-000-444-612990- (FY22)
Mental Health Division - 2640 MLK	\$8,041	011-51-503-520-0000-000-451-624110 (FY22)
Public Health Division – 830 University and West Berkeley Service Center	\$18,090	011-51-506-561-0000-000-451-624110 (FY22)

The FY 2022 funds for the contract amendment are currently in the budget. FY 2023 funds that are proposed to be used are subject to Council approval of the FY 2023 Annual Appropriations Ordinance.

CURRENT SITUATION AND ITS EFFECTS

Contracting with Pacific Site Management for landscape services is a Strategic Plan Priority Project, advancing our goal to provide state-of-the-art, well-maintained infrastructure, amenities, and facilities. Pacific Site Management currently provides landscaping management services at a number of sites for the Divisions under the Department of Health, Housing, and Community Services and will continue those services under this contract.

BACKGROUND

Pacific Site Management is a long-standing landscaping business with many years of experience providing landscape maintenance services, including at a number of City of Berkeley sites. They have consistently provided satisfactory services at all of the Health, Housing, and Community Services (HHCS) sites.

ENVIRONMENTAL SUSTAINABILITY AND CLIMATE IMPACTS

Native plants are planned for the outdoor courtyard to minimize environmental impacts as well as minimize ongoing maintenance needs.

RATIONALE FOR RECOMMENDATION

Pacific Site Management was selected through a competitive bid process and has been providing landscaping services for a number Health, Housing, and Community Services facilities. This vendor is familiar with the facilities, its services, site needs, and City guidelines that would allow work to begin immediately.

ALTERNATIVE ACTIONS CONSIDERED

The City could opt to not continue landscaping services at the HHCS sites. That action would be inconsistent with the City's responsibilities to upkeep facility grounds, and is not recommended.

CONTACT PERSON

Janice Chin, Public Health Division Manager, HHCS, (510) 981-5212

Attachments:

1: Resolution

RESOLUTION NO. ##,###-N.S.

CONTRACT NO. 110062 AMENDMENT: PACIFIC SITE MANAGEMENT

WHEREAS, the Health, Housing, and Community Services Department is responsible for providing a professional, safe and environmentally friendly landscape at the City of Berkeley Senior Centers, the West Berkeley, Service Center, the Berkeley Mental Health Clinic and the Ann Chandler Public Health Center; and

WHEREAS, on April 17, 2014, three proposals were submitted and a review panel determined that D&H Landscaping best matched the selection criteria; and

WHEREAS, on July 1, 2014, Contract 9709 was previously executed; and

WHEREAS, on April 1, 2016, D&H Landscaping was acquired by Pacific Site Management; and

WHEREAS on August 23, 2017, Contract 9709C was executed to assign the contract to Pacific Site Management to add services to the new Mental Health Clinic on Alcatraz; and

WHEREAS, City and Contractor previously entered into Contract Number #9709D, dated, May 13 2018, which Contract was authorized by the Berkeley City Council not to exceed \$209,518 by Resolution No. 68,347 - N.S.; and

WHEREAS, on November 29, 2018, the City of Berkeley amended Contract No. 110062 (Contract Number #9709D) with Pacific Site Management for landscaping services to extend the contract period to June 30, 2021; and

WHEREAS, City and Contractor previously entered into Contract Number 110062 dated, June 1, 2021, which Contract was authorized by the Berkeley City Council not to exceed \$355,822 by Resolution No. 69,835 - N.S.; and

WHEREAS, it is beneficial for the City to enter into an agreement with a Bay-Friendly certified landscaper as it directly supports the City's environmental sustainability goals; and

WHEREAS, funds are available to perform this work in the current year budget in the ERMA GL Account 011-51-506-559-2051-000-451-612990 in FY2022 (\$23,000) and 011-51-506-561-0000-000-451-624110 in FY2022 (\$18,090) for Public Health, 011-51-503-520-0000-000-451-624110 in FY022 (\$8,041) for Mental Health, 011-51-505-544-0000-000-444-612990 in FY 2023 (\$6,213), 011-51-505-541-0000-000-444-612990

in FY2022 (4,480), 011-51-505-541-0000-000-444-612990 in FY 2023 (\$13,440), and 011-51-505-547-0000-000-444-612990- (\$3,384) for Aging Services, and this contract amendment has been entered into the Citywide contract database and assigned.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Berkeley that the City Manager or her designee is authorized to execute an amendment to Contract No. 110062 with Pacific Site Management to increase the total contract amount by \$76,648 for a total contract amount not to exceed \$432,470 for the period of March 1, 2020 to June 30, 2023 for the purpose of funding landscaping services. A record signature copy of said contract and amendments to be on file in the City Clerk Department.